

White Ribbon Internship (Volunteer Position - Merchandise and Business Development)

Part time: 2 days per week 10am to 5pm

Duration: 12 weeks with possible extension

Location: Sydney

Start date: Monday, 1 July 2019

Vision: A nation that respects women, in which every woman lives in safety free from all forms of men's abuse.

Purpose: Engaging men to make women's safety a man's issue too.

White Ribbon Core Values:

- Courage – courage in facing challenge and finding creative, innovative solutions
- Integrity – ethical, honest and accountable to all
- Respect – compassionate, honouring and acknowledging difference and upholding dignity
- Collaboration – working collaboratively to drive positive social change
- Leadership – leaders in driving lasting, positive, normative change

Role Purpose:

White Ribbon Australia is seeking individuals who would like to undertake a voluntary position with an organisation committed to the prevention of men's violence against women. The successful candidate will be responsible for assisting the White Ribbon Marketing, Communications and Fundraising portfolio to manage the merchandise program, a key income channel for the ongoing sustainability of the organisation. Funding raised through merchandise sales is used to develop and extend our prevention work which includes programs in schools, workplaces and the broader community along with initiatives to engage men, advocacy, community support and training. As an organisation that receives less than 10% funding from the government, White Ribbon Australia relies on generous donations from everyday Australians to enable our work to end men's violence against women.

The internship will be supported by:

- training from the White Ribbon Finance and Fundraising teams
- regular catch-ups and feedback on work

The intern will receive practical experience in:

- Assist the fundraising team with operations and logistics for the merchandise program
- Assist the fundraising team to manage all elements of merchandise ordering and purchasing including distribution to ensure timely and accurate off site operations.

- Assist the business development strategy and creation of a pipeline of new partnership opportunities, identifying and engaging business/corporate prospects from new and existing stakeholders and implementing strategies to secure formalised financial commitments.
- Assist with inventory management and liaise with WRA warehouse
- Monitor the Sales inbox and telephone enquiries providing responses in a timely manner.

The intern will receive training in:

- Shopify
- Wordpress
- Stock management
- Business development

How to apply for this internship:

Please address your application to Human Resources, White Ribbon Australia:
hr@whiteribbon.org.au using the subject line: White Ribbon Merchandise Intern - Application
Fundraising & Sustainability.

All applicants MUST submit a cover letter, and a resume. Any application that does not address these areas will not be considered.